



Mobile Devices Policy

Approved by: C. Scott

Date: 01.09.26

Last reviewed on: September 2026

Next review due by: September 2027

Signed by: Roy Fisher (Chair of Governors) Signed by: Jonathan Clucas (Head Teacher)

Layton Primary School Mobile Devices Policy

To promote the positive health and well-being of our pupils, this policy ensures that pupils do not have access to their mobile devices throughout the school day including during lessons, the time between lessons, breaktimes and lunchtime.

To support this, we ask that parents and carers discourage pupils from bringing mobile phones to school and parents are encouraged to reinforce and discuss the policy at home as appropriate, including the risks associated with mobile phone use and the benefits of a mobile phone-free environment.

This policy will be shared with all stakeholders and is written in accordance with the DfE guidance: Mobile Phones in School (Updated 26th June 2026). This policy is published on the website and updated when additional guidance is published.

At Layton Primary School, we recognise that in Years Five and Six mobile phones may be required for a child's personal safety before and after school and on journeys to and from school.

Our expectation is that, in all other year groups, pupils will be collected by an adult or responsible person. If a pupil needs to contact his/her parents/carers they will be allowed to use a school phone. If parents need to contact children urgently, they should phone the school office, and a message will be relayed.

Under no circumstances will pupils be allowed to take mobile phones on school excursions.

PROCEDURES – The role of Parents and Pupils

Year Five and Six pupils will require a completed permission form (Appendix 1) and hand this completed form to their class teacher.

With consideration to this, where parents and carers have given permission for their child to bring a mobile phone to school, **they do so entirely at their own risk.**

The school accepts no responsibility for any loss or damage whilst the device is on school premises.

Where a pupil does bring a mobile phone to school, the phone must remain switched off during the school day and may not be used for any purpose on school premises or during off-site school activities (such as swimming or sports).

The phone (switched off) should be given to their class teacher upon arrival at school and it will be returned at the end of the school day. Under no circumstances should there be access to phones during the school day or be left in pupils' bags or coats.

The role of Staff, Volunteers and Governors

Staff should have phones off or on silent when in the vicinity of pupils. Staff are not permitted to use mobile phones during teaching time, in assemblies, on playground duty or while supervising children – with the exception of class trips, sporting events and small group out of school visits, where their use is permitted to facilitate the health and safety of the members of the party. If photographs of pupils are required, these may only be taken on a school device.

Staff wishing to use their mobile telephones or check for messages during the school day should do so during a break period and take into consideration the location of where they are making the call – for example if a class is outside at break time and the classroom empty, this would be acceptable. In cases of emergency, staff should seek permission from a member of the Senior Leadership Team.

The above applies to all aspects of the school, including out of hours provision (e.g. Breakfast and After School Club and clubs run by staff and outside providers).

Mobile Tracking Devices

At Layton Primary School, in line with our Safeguarding Policy, the use of mobile tracking devices including AirTags, smart watches etc are prohibited. In the event of residential and day trips, school leaders will ensure an appropriate level of communication is maintained with school and parents/carers via our usual channels of communication. If a mobile tracking device is found to be in a pupil's possession in school, this will be confiscated and returned to the parent/carer at the end of the school day.

Breach of the policy

A breach of the mobile phone policy may result in the mobile phone being confiscated and/ or consequences given to the pupil. The sanction will be proportionate to the misbehaviour and the consequence considered in accordance with the Behaviour Policy.

Pupils who infringe the agreement set out in this policy may not be allowed to bring their mobile phone into school.

The mobile phone will be confiscated by a member of staff and taken to a secure place. The pupil will be able to collect the mobile phone at the end of the school day and a record will be made of the incident. The Parent/carer of the pupil will be informed of the incident.

Reasonable Adaptations and Adjustments

School reserves the right to make reasonable adaptations and adjustments base on a pupil's individual needs.

This policy is to be implemented in conjunction with the Safeguarding Policy and Online Safety Policy.

APPENDIX A

Mobile Phone Agreement – 2026 to 27:

Child's Name: _____

Class: _____

Reason for phone being in school: _____

I give permission for my son/daughter to bring their mobile phone into school.

I understand that if he/she does not hand it in switched off at the start of the school day, the school will confiscate the phone and return it at the end of the school day.

I understand that my child is bringing their mobile phone into school, entirely at their own risk.

I understand that the school accepts no responsibility for any loss or damage whilst the device is on school premises.

I understand that my child is to use their mobile phone in accordance with the school's Online Safety Policy otherwise it could result in confiscation and/or sanction(s) in accordance with the school's Behaviour Policy.

Name: _____ (parent/carer)

Signed: _____

Date: _____